

City of Sturgis
RESIDENTIAL Building Permit Application
130 N. Nottawa Street, Sturgis, MI 49091
Telephone: 269-659-7230 Fax: 269-659-7295
Inspections: Monday-Friday from 10:00 a.m. to 4:00 p.m.
Must schedule 24 hours in advance



**COMMUNITY
DEVELOPMENT**
Professional. Thorough. Responsive.

Please Note: Incomplete applications will be returned and not processed.

Applicant Information/Job Location

Applicant Name	Applicant Phone Number	Date of Application
Street Address of Job Location (Street No. & Name)	Rental Property? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Homeowner Information

Name			
Address (Street No. & Name)	City	State	Zip Code
Home Phone	Mobile Phone	Email Address	

Type of Project

Plans must be submitted before a permit can be issued, if required.

- | | | | |
|---|---|---------------------------------------|---|
| <input type="checkbox"/> Fence | <input type="checkbox"/> Deck | <input type="checkbox"/> New Building | <input type="checkbox"/> Footing/Foundation |
| <input type="checkbox"/> Driveway | <input type="checkbox"/> Accessory Structure (Shed) | <input type="checkbox"/> Alteration | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Swimming Pool | <input type="checkbox"/> Roofing | <input type="checkbox"/> Addition | <input type="checkbox"/> Change of Use |
| <input type="checkbox"/> Siding | <input type="checkbox"/> Complete Tear-off | <input type="checkbox"/> Repair | |
| <input type="checkbox"/> Other (Describe) _____ | <input type="checkbox"/> Overlay | | |

BRIEF DESCRIPTION OF PROJECT: _____

IF ROOFING, PROVIDE NUMBER OF TOTAL SQUARE FEET: SQ. FT.	ROOFING ONLY: I HAVE READ THE 2015 INTERNATIONAL RESIDENTIAL CODE R905.1.2 AND AGREE TO INSTALL ICE AND WATER SHIELD & UNDERLAYMENT TO 2015 RESIDENTIAL BUILDING CODE. SIGNATURE:
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For Accessory Structure Permitting, please complete the following:

Proposed Size of Structure ft. X ft.	Proposed Height of Structure ft.	# of Existing Accessory Structures on Property
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Cost of Project (Not including mechanical, electrical or plumbing)

Estimated Cost of Project (Required) \$

Contractor/Architect/Engineer Information

Work to be completed by Property Owner? <input type="checkbox"/> Yes <input type="checkbox"/> No: If No, the following section must be completed.			
Name of Owner of Company		License #	Expiration Date
Address (Street No. & Name)	City	State	Zip Code
Phone Number	Mobile Phone	Fax Number	Email Address
Federal ID #	Workers Compensation #	MESC Employer #	

A copy of Michigan Builders License and insurance certificate must be provided to the City of Sturgis.

Payment of permit fee constitutes acceptance of the following terms:

I agree the application is only for the work described, and does not grant permission for additional work which requires separate permits. I understand that this application is to be completed by the applicant and submitted with the building plans, specifications and site plan requirements. Upon submittal of complete plans the application will be reviewed within thirty (30) working days.

It is the responsibility of the permit holder to make arrangements for all required inspections. Failure to do so is in violation of the Michigan Residential Codes and will result in a civil infraction citation of not less than \$250, nor greater than \$500 per day, for each day the violation continues. Property owners are to understand that in case of any violation of the Building Codes, they, (the property owner), may be fined as well as the contractor.

The issued building permit will expire and become null and void if work is not started within 180 days, or if work is suspended or abandoned for a period of 180 days at any time after work has commenced. The applicant will be responsible for assuring all required inspections are requested in conformance with applicable code.

Applications lacking complete owner information, contractor information, and/or registration information will be returned.

I understand that if this is a rental property, all work (building, mechanical, electrical or plumbing) must be completed by a licensed contractor. All Mechanical, Electrical and Plumbing (MEP's) are to be permitted through the State of Michigan. Information can be obtained through the Community Development Department.

Section 23a of the state construction codes act of 1972, Act. No. 230 of Public Acts of 1972, being section 125, 1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to person who perform work on residential building or a residential structure. Violations of section 23a are subjected to civil fines.

I have read the above and understand the terms and conditions and agree to comply with the City of Sturgis Code of Ordinances and the Michigan Residential Code that apply to the project.

Applicant Name _____ **Signature** _____ **Date** _____
(Please Print)

Property Owner or Agent Occupant _____ **Signature** _____ **Date** _____
(Please Print)

PLEASE NOTE:

IF WORK WILL BE COMPLETED BY HOMEOWNER, A HOMEOWNER AFFADAVIT FORM MUST BE COMPLETED.

Office Use Only

PROPERTY ID# 75-052- _____ - _____ - _____ ZONED _____

PROPERTY OWNER VERIFIED? ☐ YES ☐ NO

CONTRACTOR LICENSE CONFIRMED? ☐ YES ☐ NO ☐ N/A

Signature of Building Official _____ Date _____

_____ Zoning APPROVED/DENIED DATE: _____ PLANS REVIEW FEE: YES ☐ NO ☐

_____ Building APPROVED/DENIED DATE: _____

Building Permits Fee Schedule (Based on Estimated Cost of Project)							
Estimated Cost of Project	Cost of Permit	Estimated Cost of Project	Cost of Permit	Estimated Cost of Project	Cost of Permit	Estimated Cost of Project	Cost of Permit
\$0-\$1,000	\$75.00	\$26,001-\$27,000	\$284.00	\$52,001-\$53,000	\$466.00	\$78,001-\$79,000	\$648.00
\$1,001-\$2000	\$85.00	\$27,001-\$28,000	\$291.00	\$53,001-\$54,000	\$473.00	\$79,001-\$80,000	\$655.00
\$2,001-\$3,000	\$95.00	\$28,001-\$29,000	\$298.00	\$54,001-\$55,000	\$480.00	\$80,001-\$81,000	\$662.00
\$3,001-\$4,000	\$105.00	\$29,001-\$30,000	\$305.00	\$55,001-\$56,000	\$487.00	\$81,001-\$82,000	\$669.00
\$4,001-\$5,000	\$115.00	\$30,001-\$31,000	\$312.00	\$56,001-\$57,000	\$494.00	\$82,001-\$83,000	\$676.00
\$5,001-\$6,000	\$125.00	\$31,001-\$32,000	\$319.00	\$57,001-\$58,000	\$501.00	\$83,001-\$84,000	\$683.00
\$6,001-\$7,000	\$135.00	\$32,001-\$33,000	\$326.00	\$58,001-\$59,000	\$508.00	\$84,001-\$85,000	\$690.00
\$7,001-\$8,000	\$145.00	\$33,001-\$34,000	\$333.00	\$59,001-\$60,000	\$515.00	\$85,001-\$86,000	\$697.00
\$8,001-\$9,000	\$155.00	\$34,001-\$35,000	\$340.00	\$60,001-\$61,000	\$522.00	\$86,001-\$87,000	\$704.00
\$9,001-\$10,000	\$165.00	\$35,001-\$36,000	\$347.00	\$61,001-\$62,000	\$529.00	\$87,001-\$88,000	\$711.00
\$10,001-\$11,001	\$172.00	\$36,001-\$37,000	\$354.00	\$62,001-\$63,000	\$536.00	\$88,001-\$89,000	\$718.00
\$11,001-\$12,000	\$179.00	\$37,001-\$38,000	\$361.00	\$63,001-\$64,000	\$543.00	\$89,001-\$90,000	\$725.00
\$12,001-\$13,000	\$186.00	\$38,001-\$39,000	\$368.00	\$64,001-\$65,000	\$550.00	\$90,001-\$91,000	\$732.00
\$13,001-\$14,000	\$193.00	\$39,001-\$40,000	\$375.00	\$65,001-\$66,000	\$557.00	\$91,001-\$92,000	\$739.00
\$14,001-\$15,000	\$200.00	\$40,001-\$41,000	\$382.00	\$66,001-\$67,000	\$564.00	\$92,001-\$93,000	\$746.00
\$15,001-\$16,000	\$207.00	\$41,001-\$42,000	\$389.00	\$67,001-\$68,000	\$571.00	\$93,001-\$94,000	\$753.00
\$16,001-\$17,000	\$214.00	\$42,001-\$43,000	\$396.00	\$68,001-\$69,000	\$578.00	\$94,001-\$95,000	\$760.00
\$17,001-\$18,000	\$221.00	\$43,001-\$44,000	\$403.00	\$69,001-\$70,000	\$585.00	\$95,001-\$96,000	\$767.00
\$18,001-\$19,000	\$228.00	\$44,001-\$45,000	\$410.00	\$70,001-\$71,000	\$592.00	\$96,001-\$97,000	\$774.00
\$19,001-\$20,000	\$235.00	\$45,001-\$46,000	\$417.00	\$71,001-\$72,000	\$599.00	\$97,001-\$98,000	\$781.00
\$20,001-\$21,000	\$242.00	\$46,001-\$47,000	\$424.00	\$72,001-\$73,000	\$606.00	\$98,001-\$99,000	\$788.00
\$21,001-\$22,000	\$249.00	\$47,001-\$48,000	\$431.00	\$73,001-\$74,000	\$613.00	\$99,001-\$100,000	\$795.00
\$22,001-\$23,000	\$256.00	\$48,001-\$49,000	\$438.00	\$74,001-\$75,000	\$620.00	\$100,001-\$101,000	\$914.00
\$23,001-\$24,000	\$263.00	\$49,001-\$50,000	\$445.00	\$75,001-\$76,000	\$627.00	Over \$101,001	Add \$4 per \$1000
\$24,001-\$25,000	\$270.00	\$50,001-\$51,000	\$452.00	\$76,001-\$77,000	\$634.00		
\$25,001-\$26,000	\$277.00	\$51,001-\$52,000	\$459.00	\$77,001-\$78,000	\$641.00	Over \$500,000 Contact Office	

Building Plan Review Fee (Based on Estimated Cost of Project) Most projects require a Plan Review and Will pay the associated fee. Please check with the Community Development Department with any questions.	\$0 - \$10,000		\$25.00
	\$10,001 - \$100,000		\$45.00
	PLUS \$3.00 per \$1,000 over \$10,000		
	\$100,001 - UP		\$315.00